

Administrative Board of the Graduate School

January 23, 2025

[Zoom](#)

10:00 a.m.

Minutes

Voting members present: Jonathan Allen, Vikas Anand, David Crouse, Reza Ghiladi, Naimul Haque, Heidi Hobbs, Jeff Joines, Sharon Joines, Tim Kraft, Seth Kullum, John Lee, John Millhauser, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Balaji Rao

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Alexis Lockett, Lian Lynch, Kyle Pysher, Latasha Wade

Guests present: Allison Haskins, Maria Mayorga, Brandon McConnell

Members absent: Todd Berreth, Helen Chen, Liara Gonzalez, Michael Hyman, Sam Jones, Alun Lloyd, Kaitlyn Mittan, Tim Petty, Nelson Vinueza Benitez, Temple Walkowiak

The meeting was called to order at 10:02 a.m.

I. Approval of Minutes

The minutes from [December 5, 2024](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Agriculture and Life Sciences

- a. At the request of the Animal Science and Poultry Science department, a proposal to update the [Animal Science and Poultry Science \(PhD\): Animal Science Concentration](#) (presented by David Crouse) was approved.

- b. At the request of the Poultry Science department, a proposal to update the [Poultry Science \(Minor\)](#) (presented by David Crouse) was approved.
- c. At the request of the Poultry Science department, a proposal to update the [Poultry Science \(MR\)](#) (presented by David Crouse) was approved.

The Graduate School

- a. At the request of the Animal Science and Poultry Science department, a proposal to update the [Teamwork in Interdisciplinary Biomedical Research \(Minor\)](#) (presented by Pierre Gremaud) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the physiology department, a proposal to create the course [PHY 574 : Musculoskeletal Physiology, Palpatory Anatomy and Dynamic Kinesiology](#)

College of Humanities and Social Sciences

- a. At the request of the psychology department, a proposal to create the course [PSY 734 : Structural Equation Modeling in Psychology](#)
- b. At the request of the psychology department, a proposal to create the course [PSY 754 : Health Psychology](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Science

- a. At the request of the crop and soil science department, a proposal to edit the course [SSC 532 / MB 532 : Soil Microbiology](#)

College of Natural Resources

- a. At the request of the forestry department, a proposal to drop the course [FOR 574 : Forest Mensuration and Modeling](#)

College of Sciences

- a. At the request of the biological sciences department, a proposal to drop the course [TOX 710 : Molecular and Biochemical Toxicology](#)

D. Minor Actions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the microbiology department, a proposal to edit course [MB 585 : Biotechnology Industry Practicum I](#)

College of Engineering

- a. At the request of the civil engineering department, a proposal to edit course [CE 725 : Earthquake Structural Engineering](#)

College of Sciences

- a. At the request of the physics department, a proposal to update the course [PY 785 : Advanced Electricity and Magnetism I](#)

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to update the course [VMC 958 : Prosimian Medicine](#)
- b. At the request of the College of Veterinary Medicine, a proposal to update the course [VMC 959 : Primate Medicine](#)
- c. At the request of the College of Veterinary Medicine, a proposal to update the course [VMP 970 : Ruminant Primary Care](#)
- d. At the request of the College of Veterinary Medicine, a proposal to update the course [VMP 972 : Advanced Ruminant Medicine Topics](#)
- e. At the request of the College of Veterinary Medicine, a proposal to update the course [VMP 982 : Poultry Health Management I](#)

Poole College of Management

- a. At the request of the accounting department, a proposal to edit course [ACC 601 : Applied Accounting Profession Laboratory](#)

III. Continued Business

- a. Authorship Discussion update (Pierre Gremaud): The proposal is for students that submit thesis and dissertations to include a statement of authorship that includes contributions made by others within the document. There were questions that came up in those discussions such as are there any implications on patents in the future. Once all of the questions being discussed are answered, a draft of the proposed policy will be distributed and reviewed.

IV. New Business

- a. [National Cheng-Chi University 3+2 Agreements](#) were reviewed and approved.
- b. [Catalog Updates for Degree Audit](#) (Lian Lynch) were approved.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque)
The spring travel grant application is open until February 15, 2025. The graduate research symposium will be in April.

VI. Next scheduled meeting

February 6, 2025

10:00 a.m.

Winslow Hall Room 100

The meeting was adjourned at 10:40 a.m.