The Graduate School

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Administrative Board of the Graduate School
February 6, 2025
Winslow Hall
10:00 a.m.

Minutes

Voting members present: Jonathan Allen, Vikas Anand, Todd Berreth, David Crouse, Heidi Hobbs, Jeff Joines, Sam Jones, Tim Kraft, Seth Kullum, Alun Lloyd, John Millhauser, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Balaji Rao, Temple Walkowiak

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Tim Petty, Kyle Pysher, Latasha Wade

Guests present: John Russ, Junjie Wu

Members absent: Helen Chen, Liara Gonzalez, Naimul Haque, Michael Hyman, Sharon Joines, John Lee, Alexis Lockett, Lian Lynch, Kaitlyn Mittan, Nelson Vinueza Benitez

The meeting was called to order at 10:01 a.m.

I.   **Approval of Minutes**
      The minutes from January 23, 2025 were approved.

II.   **Administrative Board Action Items**

      A. **New Program Proposals**

          College of Agriculture and Life Sciences
          a. At the request of the Agricultural Business Management department, a proposal to create the Agricultural Business Management (MR) (presented by Junjie Wu) was approved.

      B. **Program Update Proposals**

College of Sciences
    a. At the request of the Toxicology department, a proposal to update the [Toxicology (PhD)](#) (presented by Seth Kullum) was approved.

College of Natural Resources
    a. At the request of the Parks, Recreation and Tourism Management department, a proposal to create the [Human Dimensions of Natural Resources (Certificate)](#) (presented by Melissa Pasquinelli) was approved.

College of Engineering
    a. At the request of the Engineering Management department, a proposal to create the [Engineering Management (MR): Accelerated Bachelors/Masters (ABM)](#) (presented by Kara Peters) was approved.
    b. At the request of the Industrial Engineering department, a proposal to update the [Industrial Engineering (MR)](#) (presented by Kara Peters) was approved.

College of Humanities and Social Sciences
    a. At the request of the Communication, Rhetoric, and Digital Media department, a proposal to update the [Communication, Rhetoric, and Digital Media (PhD)](#) (presented by Heidi Hobbs) was approved.
    b. At the request of the Sociology department, a proposal to update the [Sociology (PhD)](#) (presented by Heidi Hobbs) was approved.

C. Course Actions
A motion was made to approve items under section C as consent agenda. The motion was passed and the items were approved.

College of Engineering
    a. At the request of the College of Engineering, a proposal to create the course [EGR 508 / EM 508 : Managing New Product Creation](#)
    b. At the request of the Engineering Management department, a proposal to create the course [EM 534 / ISE 534 : Artificial Intelligence for Engineering Managers](#)

College of Sciences
    a. At the request of the MEA department, a proposal to create the course [MEA 452 / MEA 552 : Genetics in Marine Science](#)
    b. At the request of the MEA department, a proposal to create the course [MEA 472 / MEA 572 : Glaciology](#)
    c. At the request of the MEA department, a proposal to create the course [MEA 475 / MEA 575 : Paleoceanography](#)
    d. At the request of the MEA department, a proposal to create the course [MEA 478 / MEA 578 : Volcanology](#)

D. **Course Revisions**
    A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Education
    a. At the request of the ELPD department, a proposal to edit course [EAC 707 : Politics and Policy in Higher Education](#)
    b. At the request of the TELS department, a proposal to edit course [ECI 681 : Seminar in Teaching Literacy to Students with Disabilities](#)
    c. At the request of the TELS department, a proposal to edit course [ECI 682 : Seminar in Teaching Numerical Concepts to Students with Disabilities](#)

College of Engineering
    a. At the request of the MAE department, a proposal to drop the course [MAE 685 : Master's Supervised Teaching](#)
    b. At the request of the MAE department, a proposal to drop the course [MAE 690 : Master's Examination](#)
    c. At the request of the MAE department, a proposal to drop the course [MAE 693 : Master's Supervised Research](#)
    d. At the request of the MAE department, a proposal to drop the course [MAE 890 : Doctoral Preliminary Examination](#)
    e. At the request of the NE department, a proposal to edit the course [NE 533 / NE 433 : Nuclear Fuel Performance](#)

E. **Minor Actions**
    A motion was made to approve the item under section E as consent agenda. The motion was passed and the item was approved.

College of Education
    a. At the request of the TELS department, a proposal to edit course [ECI 584 : Interventions for Students with Behavior Support Needs](#)

III.   **New Business**
    a. Change to language for Duolingo (Peter Harries) Duolingo is now offering subsection scores so the policy will be updated to require a minimum subsection score of 110 for each section of Duolingo. Additionally, for a Teaching Assistant, they will need a minimum score of 125 in the Production and Conversation subsections.
    b. GradPath - The graduate school is about to launch the GradPath tool and communication was emailed about the tool and the launch date of March 3.
    c. A request was made to have Rhonda Sutton come and present about professional development opportunities for graduate students at one of the next ABGS meetings.

IV.   **Information Items**
   a. Report from Graduate Student Association (GSA) (presented by Peter Harries)
      The president for GSA has resigned and has been replaced by the president elect.

V.   **Next scheduled meeting**
February 20, 2025
10:00 a.m.
Winslow Hall Room 100