

Administrative Board of the Graduate School

March 6, 2025

Winslow Hall

10:00 a.m.

Minutes

Voting members present: Jonathan Allen, Vikas Anand, Todd Berreth, David Crouse, Naimul Haque, Heidi Hobbs, Jeff Joines, John Lee, Alun Lloyd, John Millhauser, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Balagi Rao, Nelson Vinueza Benitez, Temple Walkowiak, Don Warsing

Non-voting members present: Fashaad Crawford, Pierre Gremaud, Peter Harries, ALian Lynch, Tim Petty, Kyle Pysher, Latasha Wade

Members absent: Helen Chen, Jamie Digesare, Liara Gonzalez, Michael Hyman, Sharon Joines, Sam Jones, Tim Kraft, Seth Kullum, Alexis Lockett, Kaitlyn Mittan

I. Approval of Minutes

The minutes from [February 6, 2025](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Natural Resources

- a. At the request of the Geospatial Analytics department, a proposal to discontinue the [Environmental Remote Sensing & Image Analysis \(Minor\)](#) (presented by Eric Money) was approved.
- b. At the request of the PRTM department, a proposal to discontinue the [Human Dimensions of Natural Resources \(Minor\)](#) (presented by Melissa Pasquinelli) was approved.

College of Education

- a. At the request of the TELS department, a proposal to update the [Teaching \(MA\): Multilingual Education Concentration](#) (presented by John Lee) was approved.
- b. At the request of the TELS department, a proposal to update the [Teaching \(MA\): Special Education Concentration](#) (presented by John Lee) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Engineering

- a. At the request of the Biomedical Engineering department, a proposal to drop the course [BME 516 / BMME 516 : Advanced Drug Delivery](#)
- b. At the request of the Biomedical Engineering department, a proposal to create the course [BME 702 : Biochemical Foundations of Biomedical Engineering](#)
- c. At the request of the Electrical and Computer Engineering department, a proposal to drop the course [ECE 531 : Principles Of Transistor Devices](#)
- d. At the request of the Electrical and Computer Engineering department, a proposal to drop the course [ECE 582 : Wireless Communication Systems](#)
- e. At the request of the College of Engineering, a proposal to create the course [EGR 531 : Engineering Project Management](#)
- f. At the request of the Nuclear Engineering department, a proposal to create the course [NE 737 : Plasma Spectroscopy](#)

College of Natural Resources

- a. At the request of the Forestry department, a proposal to create the course [FW 402 / FW 502 : Genetics for Wildlife Management](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Applied Ecology department, a proposal to edit the course [AEC 437 / AEC 537 : Gut Microbial Ecology](#)

College of Education

- a. At the request of the Math, Science, and Technology Education department, a proposal to create the course [EMS 450 / EMS 550 : Teaching Environmental Education](#)

Poole College of Management

- a. At the request of the Business Management department, a proposal to edit the course [MBA 558 : Artificial Intelligence in Management](#)

D. Minor Actions

A motion was made to approve items under section D as consent agenda.

The motion was passed and the items were approved.

College of Education

- a. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 770 : Foundations Of Mathematics Education](#)
- b. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 712 : Teaching Mathematics In Elementary and Junior High School](#)
- c. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 705 : Education and Supervision Of Teachers Of Mathematics and Science](#)
- d. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 704 : Curriculum Development and Evaluation In Science and Mathematics](#)
- e. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 521 : Advanced Methods in Science Education I](#)
- f. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 522 : Advanced Methods in Science Education II](#)
- g. At the request of the Math, Science, and Technology Education department, a proposal to edit course [EMS 514 : Teaching and Learning of Geometric Thinking](#)
- h. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 513 : Teaching and Learning of Algebraic Thinking](#)
- i. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 512 : Teaching and Learning Elementary and Middle Grades Mathematics](#)
- j. At the request of the Math, Science, and Technology Education department, a proposal to edit the course [EMS 510 : Interactions In the Mathematics Classroom](#)
- k. At the request of the Education, Leadership, and Program department, a proposal to edit the course [EAC 759 : Adult Learning Theory](#)

College of Engineering

- a. At the request of the Civil Engineering department, a proposal to edit the course [CE 501 / CE 401 : Transportation Planning](#)

- b. At the request of the Fitts Department Industrial & Systems Engineering, a proposal to edit the course [ISE 520 : Healthcare Systems Performance Improvement](#)
- c. At the request of the Fitts Department Industrial & Systems Engineering, a proposal to edit the course [ISE 723 : Production Planning, Scheduling and Inventory Control](#)
- d. At the request of the Nuclear Engineering department, a proposal to edit the course [NE 541 : Nuclear Nonproliferation Technology and Policy](#)
- e. At the request of the Electrical and Computer Engineering department, a proposal to edit the course [ECE 529 : Semiconductor Optoelectronic Devices](#)

College of Veterinary Medicine

- a. At the request of the CVMt, a proposal to edit the course [VMC 964 : Zoological Medicine \(Zoo and Aquariums\)](#)

III. Continued Business

- a. [Authorship Discussion](#) (Pierre Gremaud)
This issue was reintroduced and the board voted to approve the new section for the Handbook.
- b. [Handbook edits for Duolingo](#) (Peter Harries) were approved.

IV. New Business

- a. GradPath (Peter Harries)
The board discussed how the student mentor evaluations would be used by the Graduate School. The Dean explained that they would be used internally and in the cases where students raised concerns, it would involve discussions between the student and the Graduate School to determine how to potentially move forward. They would potentially be used as part of informal process and would not circumvent the formal grievance process.
- b. Types of Graduate Faculty (Peter Harries)
There was a discussion as to whether a third component of graduate faculty should be created to cover those who would only teach graduate courses and have an advisor role or serve on committees.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque)
The nominations for GSA's travel awards have closed and there will be elections at the next All-Council Meeting to elect the new Executive Board.

VI. Next scheduled meeting

March 20, 2025

10:00 a.m.

Winslow Hall Conference Room