Administrative Board of the Graduate School
March 20, 2025
Winslow Hall
10:00 a.m.

Minutes

Voting members present: Jonathan Allen, Vikas Anand, Heidi Hobbs, Michael Hyman, Sam Jones, Aaron Hipp, Tim Kraft, John Lee, Alun Lloyd, John Millhauser, Eric Money, Spencer Muse, Balaji Rao, Temple Walkowiak

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Alexis Lockett, Lian Lynch, Kyle Pysher, Latasha Wade

Guests: Charles Flink, Stephen Markham, Adam Walters

Members absent: Todd Berreth, Helen Chen, David Crouse, Liara Gonzalez, Peter Harries, Naimul Haque, Jeff Joines, Sharon Joines, Seth Kullum, Kaitlyn Mittan, Melissa Pasquinelli, Kara Peters, Tim Petty, Nelson Vinueza Benitez,

The meeting was called to order at 10:01 a.m.

I.   **Approval of Minutes**
        The minutes from March 6, 2025 were approved.

II.   **Administrative Board Action Items**

        A. **Program Actions**

            College of Agriculture and Life Sciences
            a. At the request of the Poultry Science department, a proposal to update the Poultry Science (MS) (presented by Jonathan Allen) was approved.

College of Education
    a. At the request of the Educational Leadership, Policy and Human Development department, a proposal to update the [Educational Leadership, Policy and Human Development (PhD): Higher Education Opportunity, Equity, and Justice](#) (presented by John Lee) was approved.
    b. At the request of the Training and Development department, a proposal to update the [Training and Development (MEd)](#) (presented by John Lee) was approved.

College of Humanities and Social Sciences
    a. At the request of the Foreign Language and Literature department, a proposal to update the [World Languages and Cultures (MA): Teaching of English to Speakers of Other Languages (TESOL) Concentration](#) (presented by Heidi Hobbs) was approved.

College of Natural Resources
    a. At the request of the Geographic Information Systems department, a proposal to update the [Geographic Information Systems (Minor)](#) (presented by Eric Money) was approved.

Poole College of Management
    a. At the request of the Management department, a proposal to create the [Innovation and Entrepreneurship (Certificate)](#) (presented by Stephen Markham) was approved.

Provost Office
    a. At the request of the Real Estate Development department, a proposal to create the [Real Estate Development: Design, Placemaking, and Community Building (Certificate)](#) (presented by Latasha Wade) was approved.

B. Course Actions
A motion was made to approve items under section B as consent agenda. The motion was passed and the items were approved.

Provost Office
    a. At the request of The Peter A. Pappas Real Estate Development Program, a proposal to create the course [RED 501 : Principles of Real Estate Development](#)
    b. At the request of The Peter A. Pappas Real Estate Development Program, a proposal to create the course [RED 511 : Urban Plan Practicum](#)
    c. At the request of The Peter A. Pappas Real Estate Development Program, a proposal to create the course [RED 512 : How Cities are Built](#)

    d. At the request of The Peter A. Pappas Real Estate Development Program, a proposal to create the course [RED 541 : Real Estate Law](#)

College of Agriculture and Life Sciences
    a. At the request of the Biotechnology program, a proposal to create the course [BIT 458 / BIT 558 : Directed Evolution](#)
    b. At the request of the Biotechnology program, a proposal to create the course [BIT 459 / BIT 559 : Portable Genome Sequencing](#)
    c. At the request of the Food Bioprocessing and Nutrition program, a proposal to create the course [FS 544 / FS 444 : Food Ingredient Functionality](#)
    d. At the request of the Food Bioprocessing and Nutrition program, a proposal to create the course [FS 545 / FS 445 : Food Product Development](#)

College of Engineering
    a. At the request of the Biomedical Engineering program, a proposal to create the course [BME 582 : Quality Management Standards for Biomedical Engineers](#)
    b. At the request of the Chemical Engineering program, a proposal to create the course [CHE 502 : Chemical Engineering Laboratory Safety and Professionalism](#)

College of Education
    a. At the request of the College of Education, a proposal to create the course [ECD 745 : Teaching and Learning in Counselor Education](#)
    b. At the request of the College of Education, a proposal to create the course [ED 715 : Causal Inference with Quantitative Data in Education](#)

College of Natural Resources
    a. At the request of the Forestry department, a proposal to create the course [FW 413 / FW 513 : Herpetology](#)

Poole College of Management
    a. At the request of the Business Management department, a proposal to create the course [MBA 553 : Digital Transformation](#)

College of Humanities and Social Sciences
    a. At the request of the Psychology department, a proposal to create the course [PSY 811 : Teaching Practicum](#)

C. Course Revisions
A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.

College of Education

    a. At the request of the Teacher Education and Learning Sciences department, a proposal to edit course [ECI 581 : Educational Diagnosis and Prescription for Students with Disabilities](#)

College of Engineering

    a. At the request of the Biomedical Engineering department, a proposal to edit course [BME 425 / BME 525 : Bioelectricity](#)

    b. At the request of the Civil Engineering department, a proposal to edit course [CE 504 / CE 404 : Airport Planning and Design](#)

College of Natural Resources

    a. At the request of the Forestry department, a proposal to edit course [FOR 408 / FOR 508 : Hardwood Management: Natural Forest Silviculture](#)

    b. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 500 : Conceptual Foundations of Recreation](#)

    c. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 503 : Advanced Fiscal Management for Parks, Recreation, Tourism and Sport Organizations](#)

    d. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 504 : Data Management and Applications in Parks, Recreation, Tourism and Sport Management](#)

    e. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 506 : Organizational Behavior and Leadership in Parks, Recreation, Tourism and Sport](#)

    f. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 507 : Strategic Marketing Management in Parks, Recreation, Tourism and Sport Organizations](#)

    g. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 508 : Risk Management for Parks, Recreation, Tourism and Sport Organizations](#)

    h. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 530 : Mentoring Tourism Microentrepreneurship](#)

College of Agriculture and Life Sciences

    a. At the request of the Food Bioprocessing and Nutrition department, a proposal to edit course [FS 405 / FS 505 / MB 405 / MB 505 : Food Microbiology](#)

    b. At the request of the Food Bioprocessing and Nutrition department, a proposal to edit course [FS 406 / FS 506 / MB 406 / MB 506 : Food Microbiology Lab](#)

College of Humanities and Social Sciences
a. At the request of the World Languages and Cultures department, a proposal to edit course [WL 440 / WL 540 : Practicum in TESOL (Teaching English to Speakers of Other Languages)](#)

D. Minor Actions
A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Humanities and Social Sciences
a. At the request of the English department, a proposal to edit course [ENG 588 : Fiction Writing Workshop](#)
b. At the request of the English department, a proposal to edit course [ENG 589 : Poetry Writing Workshop](#)

College of Engineering
a. At the request of the Nuclear Engineering department, a proposal to edit course [NE 512 : Nuclear Fuel Cycle](#)

III. New Business
a. [Update to grade scheme for VET courses](#) (Pierre Gremaud) was approved.

IV. Information Items
a. Report from Faculty Senate (presented by Michael Hyman) Herle McGowen discussed issues with immigration and enforcement at the last faculty meeting. They also discussed faculty rights and program curtailment as part of the revised program review process from the system office . The provost also discussed with the faculty senate the recent presidential executive orders the impact to our students.

V. Next scheduled meeting
April 10, 2025
10:00 a.m.
Winslow Hall

The meeting was adjourned at 10:27 a.m.