

**Administrative Board of the Graduate School
August 21, 2025
Winslow Hall
10:00 a.m.**

Minutes

Voting members present: Jonathan Allen, Harshit Bhatt, David Crouse, Liara Gonzalez, Sam Jones, John Lee, Alun Lloyd, John Millhauser, James Mulholland, Eric Money, Melissa Pasquinelli, Kara Peters, Nelson Vinueza Benitez, Temple Walkowiak, Donald Warsing

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Kyle Pyscher, Latasha Wade

Guests: Levent Atici

Members absent: Vikas Anand, Jeff Joines, Sharon Joines, Seth Kullman, Steven Shannon, Helen Chen

The meeting was called to order at 10:02 a.m.

I. Approval of Minutes

The minutes from [April 24, 2025](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Veterinary Medicine

- a. At the request of the CBS department, a proposal to update the [Comparative Biomedical Science \(PhD\): Population and Global Health Concentration](#) (presented by Sam Jones) was approved.

- b. At the request of the CBS department, a proposal to update the [Comparative Biomedical Science \(PhD\): Immunology Concentration](#) (presented by Sam Jones) was approved.
- c. At the request of the CBS department, a proposal to update the [Comparative Biomedical Science \(MS\)](#) (presented by Sam Jones) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Veterinary Medicine

- a. At the request of the CBS department, a proposal to create the course [CBS 811 : Seminar in Infectious Disease](#)

C. Course Revisions

**A motion was made to table VMP 986: One Health From Philosophy to Practice and approve the other items under section C as consent agenda.
The motion was passed and the items were approved and tabled.**

College of Natural Resources

- a. At the request of the Parks, Recreation and Tourism Management department, a proposal to edit course [PRT 511 : Sport and Entertainment Venue Management - Facilities](#)

College of Veterinary Medicine

- a. At the request of the CVM, a proposal to edit course [VMP 986 : One Health: From Philosophy to Practice](#)

Provost's Office

- a. At the request of The Peter A. Pappas Real Estate Development Program, a proposal to edit course [RED 590 : Special topics in Real Estate Development](#)

D. Minor Actions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Natural Resources

- a. At the request of the Center for Geospatial Analytics, a proposal to edit course [GIS 411 / GIS 511 : Coding for Geospatial Applications](#)

College of Veterinary Medicine

- a. At the request of the CVM, a proposal to edit course [VET 910 : First Year Conference](#)

- b. At the request of the CVM, a proposal to edit course [VET 915 : Integrated Applications 1](#)
- c. At the request of the CVM, a proposal to edit course [VET 920 : First Year Conference 2](#)
- d. At the request of the CVM, a proposal to edit course [VET 950 : DVM Preclinical Preceptorship](#)
- e. At the request of the CVM, a proposal to edit course [VET 915 : Integrated Applications 1](#)

III. New Business

- a. Qualifying exams in PhD programs (Peter Harries) A number of programs have qualifying exams and failing these exams terminates students from the program. This is a major event for a student's progression through the PhD program. The Graduate School would like to have a description of what the qualifying exam is in the catalog for the programs that have them and they would also be added as a milestone for each relevant program. The committee discussed if this should be more formalized in the catalog. There was also a discussion to look at the role advisory committee section in the catalog.
- b. U grades in research and termination (Peter Harries) The committee discussed having a policy for terminating students who have an excess number of U grades and what the reinstatement process would look like.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Harshit Bhatt) The GSA is planning on their first meeting this Monday. They are updating the travel awards so the application for the awards aligns with when the student will be traveling.

V. Administrative Save Updates

College of Education

- a. The [Teacher Education and Learning Science \(PhD\): Educational Equity](#) concentration was updated to add a statement to allow students to have opportunities to substitute any course in the Educational Equity concentration core with another course approved by their advisor.

VI. Next scheduled meeting

September 4, 2025

10:00 a.m.

Winslow Hall Conference Room

The meeting was adjourned at 11:04 a.m.