

**Administrative Board of the Graduate School
September 4, 2025
Winslow Hall
10:00 a.m.**

Minutes

Voting members present: Jonathan Allen, Vikas Anand, Todd Berreth, Harshit Bhatt, David Crouse, Michael Hyman, Jeff Joines, Sharon Joines, Sam Jones, Seth Kullman, John Lee, Alun Lloyd, James Mulholland, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Balaji Rao, Nelson Vinueza Benitez, Temple Walkowiak, Donald Warsing

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Kyle Pysner, Latasha Wade

Guests: Brandon McConnell, Jeremiah Feducia

Members absent: Helen Chen, Liara Gonzalez, John Millhauser

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [August 21, 2025](#) were approved

II. Administrative Board Action Items

A. MISC Actions

Provost's Office

- a. At the request of the Provost's Office, a proposal to create the [Integrative Sciences Initiative 23ISC Academic Org Code](#) (presented by Jeremiah Feducia) was approved.

B. Request for Degree in Memoriam

College of Engineering

- a. At the request of the Engineering Management program, a proposal to award a Master of Engineering Management degree in memoriam. (presented by Brandon McConnell) was approved.

C. Course Actions

A motion was made to approve items under section C as consent agenda. The motion was passed and the items were approved.

Poole College of Management

- a. At the request of the Accounting department, a proposal to drop the course [ACC 560 : Tools for Tax Analytics](#)
- b. At the request of the Accounting department, a proposal to drop the course [ACC 561 : Database Management in Tax](#)
- c. At the request of the Accounting department, a proposal to drop the course [ACC 562 : Forecasting Effective Tax Rates and Scenario Analysis - Introduction](#)
- d. At the request of the Accounting department, a proposal to drop the course [ACC 563 : Forecasting Effective Tax Rates and Scenario Analysis - Advanced Application](#)
- e. At the request of the Accounting department, a proposal to drop the course [ACC 564 : Project Management and Process Documentation in Tax](#)
- f. At the request of the Accounting department, a proposal to drop the course [ACC 565 : Visual Analytics in Tax](#)
- g. At the request of the Accounting department, a proposal to drop the course [ACC 566 : Database Management Applications in Tax](#)
- h. At the request of the Accounting department, a proposal to drop the course [ACC 569 : Advanced Visual Analytics in Tax](#)
- i. At the request of the Accounting department, a proposal to drop the course [ACC 570 : Data Security and Warehousing in Tax](#)

III. New Business

- a. Academic Bullying (Michael Hyman) Discussed that a recent review of The Graduate School handbook did not have a specific policy about academic bullying. The Positive Graduate Education Culture document in the handbook has some information in it but does not address this specifically. There will also be more discussion on this when the process for graduate faculty status is updated.

IV. Continued Business

- a. [Stacking Credentials catalog update](#) (Pierre Gremaud) The catalog policy for stacking graduate certificates is being revised to be more clear what is required when graduate certificates are stacked with degree programs. It was recommended that a statement is added that there needs to be six hours unique to the Master's degree. The committee also discussed the policy for triple counting courses.
- b. Multiple U grades in research hours (Peter Harries) Peter will continue to develop a policy for U grades and share it with the committee.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Harshit Bhatt) The GSA had their first all council meeting where they passed a motion to update the voting process to ensure its fairness. They are in the process of forming their committees and those committees will start meeting soon.
- b. Report from Faculty Senate (presented by Michael Hyman) The Faculty Senate have had presentations on the following at their recent meetings: classroom safety, distance education testing, and a budget report from the Executive Vice Chancellor, Finance and Administration

VI. Next scheduled meeting

September 18, 2025

10:00 a.m.

Winslow Hall Conference Room

The meeting was adjourned at 11:26 a.m.