

Administrative Board of the Graduate School
January 22, 2026
Winslow Hall
10:00 a.m.

Minutes

Voting members present: Jonathan Allen, Vikas Anand, Todd Berreth, Harshit Bhatt, Jeff Joines, Sam Jones, John Lee, Alun Lloyd, John Millhauser, James Mulholland, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Kate Saul, Temple Walkowiak, Donald Warsing

Non-voting members present: Helen Chen, Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Latasha Wade

Guests: Scott Showalter

Members absent: David Crouse, Liara Gonzalez, Michael Hyman, Sharon Joines, Seth Kullman, Nelson Vinueza Benitez, Kyle Pysner

The meeting was called to order at 10:02 a.m.

I. Approval of Minutes

The minutes from [December 4, 2025](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Engineering

- a. At the request of the Electrical and Computer Engineering Department, a proposal to update the [Computer Engineering \(MS\)](#) (presented by Kara Peters) was approved.
- b. At the request of the Electrical and Computer Engineering Department, a proposal to update the [Computer Engineering \(MS\): Internship Concentration](#) (presented by Kara Peters) was approved.
- c. At the request of the Electrical and Computer Engineering Department, a proposal to update the [Electrical Engineering \(MS\)](#) (presented by Kara Peters) was approved.
- d. At the request of the Electrical and Computer Engineering Department, a proposal to update the [Electrical Engineering \(MS\): Internship Concentration](#) (presented by Kara Peters) was approved.
- e. At the request of the Engineering Management Department, a proposal to update the [Engineering Management \(MR\): General Concentration](#) (presented by Kara Peters) was approved.
- f. At the request of the Engineering Management Department, a proposal to update the [Engineering Management \(MR\): Supply Chain Engineering Concentration](#) (presented by Kara Peters) was approved.
- g. At the request of the Engineering Management Department, a proposal to update the [Engineering Management Analytics \(Certificate\)](#) (presented by Kara Peters) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Engineering

- a. At the request of the Computer Science department, a proposal to create the course [CSC 571 / ECE 571 : Internet of Things: Architectures, Applications, and Implementation](#)
- b. At the request of the Computer Engineering department, a proposal to create the course [ECE 737 : High-Frequency Power Converters](#)
- c. At the request of the Biomedical Engineering department, a proposal to create the course [BME 477 / BME 577 : Data Science and Machine Learning in Medicine](#)

College of Education

- a. At the request of the TELS department, a proposal to create the course [ECI 504 : Digital Accessibility for Learning, Design and Technology](#)

College of Natural Resources

- a. At the request of the Geospatial Analytic department, a proposal to create the course [GIS 414 / GIS 514 / NR 414 / NR 514 : Geospatial Analytics for Environmental Change](#)
- b. At the request of the Geospatial Analytic department, a proposal to create the course [GIS 716 / CSC 716 : Geospatial Artificial Intelligence](#)

Poole College of Management

- a. At the request of the ITAO department, a proposal to create the course [ITAO 512 : Business Analysis with SQL](#)
- b. At the request of the ITAO department, a proposal to create the course [ITAO 542 : Monte Carlo Decision Analysis](#)
- c. At the request of the Management department, a proposal to create the course [M 601 : Professional Development Panels](#)
- d. At the request of the Management department, a proposal to create the course [M 602 : Professional Development Cases](#)
- e. At the request of the MIE department, a proposal to create the course [MIE 511 : Managerial Analysis and Communication](#)
- f. At the request of the Marketing department, a proposal to create the course [MKT 528 : Marketing and Corporate Social Responsibility](#)
- g. At the request of the Marketing department, a proposal to create the course [MKT 529 : Marketing Consulting Practicum](#)
- h. At the request of the Marketing department, a proposal to create the course [MKT 538 : Art and Science of Negotiation](#)
- i. At the request of the Marketing department, a proposal to create the course [MKT 553 : Machine Learning and AI in Marketing](#)
- j. At the request of the Marketing department, a proposal to create the course [MKT 554 : Pricing Strategy & Analytics in Marketing](#)
- k. At the request of the Marketing department, a proposal to create the course [MKT 558 : CRM Analytics](#)

C. Course Revisions

A motion was made to approve items under section C as consent agenda. The motion was passed and the items were approved.

College of Humanities and Social Sciences

- a. At the request of the Political Science department, a proposal to edit course [PA 541 / GIS 541 : Geographic Information Systems for Public Administration](#)

College of Education

- a. At the request of the Education department, a proposal to edit course [ED 569 : Teaching Internship: MAT](#)
- b. At the request of the TELS department, a proposal to edit course [ECI 516 : Design and Evaluation Of Instructional Systems](#)

College of Engineering

- a. At the request of the Computer Engineering department, a proposal to edit course [ECE 533 : Power Electronics Design & Packaging](#)

Poole College of Management

- a. At the request of the Accounting department, a proposal to edit course [ACC 541 : Enterprise Resource Planning Systems](#)
- b. At the request of the Marketing department, a proposal to edit course [MIE 531 : Leading People 1](#)

D. Minor Actions

A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Veterinary Medicine

- a. At the request of the CVM, a proposal to edit course [VET 944 : Form and Function 4](#)

College of Agriculture and Life Sciences

- a. At the request of the Horticultural Science department, a proposal to edit course [HS 510 : Applied Statistics in Horticultural Research](#)

III. New Business

- a. Posthumous Degree Request for a student (Scott Showalter) was discussed and approved.
- b. [Syllabus REG 02.20.07](#) (Helen Chen) The committee reviewed the new regulation for a course syllabus and what is required for a syllabus that is posted online for public viewing. OIT is working on a process to populate most of the required information. The committee discussed the process for population of the required public information and how this information gets updated.
- c. [PCOM curricular changes](#) (Pierre Gremaud) The committee reviewed the courses that had their prefix, course number, and/or title changed via an administrative save for the PCOM reorganization.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Harshit Bhatt)
Spring travel and conference awards are live for students. The GSA is holding a search for a new GSA president. The GSA is working with The Graduate School to support the Graduate Symposium in March.

V. Next scheduled meeting

February 5, 2026

10:00 a.m.

Winslow Hall Conference Room

The meeting was adjourned at 11:29 a.m.