

**Administrative Board of the Graduate School**

**March 5, 2026**

**Winslow Hall**

**10:00 a.m.**

**Minutes**

**Voting members present:** Jonathan Allen, Harshit Bhatt, David Crouse, Jeff Joines, Sharon Joines, Sam Jones, Seth Kullman, John Lee, Alun Lloyd, John Millhauser, James Mulholland, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Kate Saul, Temple Walkowiak, Donald Warsing

**Non-voting members present:** Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Kyle Pysher, Latasha Wade

**Guests:** Tamah Morant, Krista Ringler

**Members absent:** Vikas Anand, Todd Berreth, Helen Chen, Fashaad Crawford, Liara Gonzalez, Michael Hyman, Nelson Vinueza Benitez

**The meeting was called to order at 10:01 a.m.**

**I. Approval of Minutes**

The minutes from [February 19, 2026](#) were approved.

**II. Administrative Board Action Items**

**A. Program Actions**

College of Sciences

- a. At the request of the Chemistry department, a proposal to edit the [Chemistry \(PhD\)](#) (presented by Alun Lloyd) was approved.

College of Engineering

- a. At the request of the Industrial Engineering department, a proposal to edit the [Industrial Engineering \(PhD\)](#) (presented by Kara Peters) was approved.

College of Textiles

- a. At the request of the Textile Technology and Management department, a proposal to edit the [Textile Technology Management \(PhD\)](#) (presented by Jeff Joines) was approved.

## **B. Course Actions**

**A motion was made to approve items under section B as consent agenda except for NE 551 which was pulled for more discussion. The motion was passed and the items were approved. The committee discussed the NE 551 proposal and a motion was made to approve NE 551. The motion was passed and the proposal was approved with 16 members voting yes and 1 member voting no.**

Poole College of Management

- a. At the request of the Business Management department, a proposal to drop the course [BUS 571 : High Growth Entrepreneurship](#)

College of Engineering

- a. At the request of the Computer Science department, a proposal to create the course [CSC 434 / CSC 534 : Human-Centered Security](#)
- b. At the request of the Nuclear Engineering department, a proposal to create the course [NE 486 / NE 586 : Materials Microstructure Modeling](#)
- c. At the request of the Nuclear Engineering department, a proposal to create the course [NE 551 : Mathematical and Computational Methods in Nuclear Engineering](#)

The Graduate School

- a. At the request of The Graduate School, a proposal to create the course [GR 620 : Developing Leadership Skills for Emerging Graduate Scholars](#)

College of Agriculture and Life Sciences

- a. At the request of the Horticultural Science department, a proposal to drop the course [HS 720 / CS 720 / GN 720 : Molecular Biology In Plant Breeding](#)

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to create the course [VMB 979 : Small Animal Ultrasound](#)
- b. At the request of the College of Veterinary Medicine, a proposal to create the course [VMC 970 : Small Animal Orthopedic Surgery](#)
- c. At the request of the College of Veterinary Medicine, a proposal to create the course [VMC 977 : Equine Ophthalmology](#)

### **C. Course Revisions**

**A motion was made to approve items under section C as consent agenda.  
The motion was passed and the items were approved.**

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit the course [VMC 982 : Small Animal Ophthalmology](#)
- b. At the request of the College of Veterinary Medicine, a proposal to edit the course [VMC 903 : Advanced Equine Practice](#)
- c. At the request of the College of Veterinary Medicine, a proposal to edit the course [VMB 976 : Small Animal Radiology](#)

College of Education

- a. At the request of the ELP department, a proposal to edit the course [EAC 708 : Continuing Education for the Professions](#)

### **III. New Business**

- a. [Update to Graduate Certificate requirements in the catalog](#) (Pierre Gremaud)  
This is a proposal to update the graduate certificate requirements in the handbook and add an additional statement about how many undergraduate credits can apply toward a graduate certificate. A motion was passed and the changes were approved.
- b. [Non-degree courses](#) (Pierre Gremaud and Krista Ringler) Graduate course enrollment for financial aid will start using the degree audit to determine courses that apply toward the degree starting this fall. The Graduate School will send colleges a listing of courses that are not counting toward the degree requirements by program for them to review to determine if a curriculum update is needed.
- c. Graduate Plus Loans (Krista Ringler) The Graduate PLUS Loan has been eliminated for new students as of July 1. Legacy students (those with prior loans in the same program) can continue borrowing for three years or until completion, but lose legacy status if they withdraw.

- d. Syllabus Update (Tamah Morant) An update was given to the committee on the new syllabus regulation, a Standard Operating Procedure (SOP) that is being developed for sharing information not included in the syllabi, which courses will require a syllabus. OIT is building a syllabus database linked to the class search tool that will provide a link to the class syllabus.

#### **IV. Information Items**

- a. A report from Graduate Student Association (GSA) (presented by Harshit Bhatt) GSA has voted in a new president and are currently working on travel awards. They also had a meeting with the president about financial equity for students and about student fees paying for legal services.

#### **V. Next scheduled meeting**

March 26, 2026

10:00 a.m.

The Graduate School

**The meeting was adjourned at 11:55 a.m.**